

Who can apply?

The Engagement Excellence Awards are exclusively open to clients of Reward Gateway.

When can I apply?

The application window opens on 3rd June 2019 and the **deadline for entry is midnight of 16th June 2019.**

How do I apply?

You can apply online at rg.co/apply. There's no need to download a form, we've made things really easy for you - simply follow the prompts to apply for your chosen categories. You can even save and come back to it when you're ready to complete your application.

How much does it cost to enter?

There is no cost to enter the Awards.

How many categories can I apply for?

You can apply for a maximum of three awards; these can all be in one Section or across several Sections. For example, you could apply for three awards in Section A, or one award in each of Sections A, B and C, or any other combination.

Please note you can only win one award per Section and a maximum of four awards in total (including the Grand Prix).

Can I enter if I have won an award in previous years?

Yes, providing you are using up-to-date information and statistics.

What is the maximum number of awards I can win?

You can win a maximum of four awards, including the Grand Prix.

What is the Grand Prix?

The Grand Prix Award celebrates the company that receives the highest overall score from the judging panel and who will be celebrated for their outstanding achievement. The top five scoring entries will be automatically entered into the Grand Prix - there is no need to apply.

What is the judging process?

Your written entry will be marked by our independent judging panel using a scoring system. There is no face-to-face presentation (you'll be glad to hear!) but this does mean that your entry will need to pack a punch on its own.

What are the judges looking for in an winning application?

The judges want to see evidence of your:

- **Objective**
- **Approach**
- **Results**

Each section is worth a total of 10 points and judges will use the following criteria in the table below to score entries.

Please be as analytical as possible when writing your submission, and remember to evidence your results.

Each section is worth a total of 10 points and Judges will use the following criteria to score entries:

| Demonstrate | Description of how well the entry meets the criteria | Score available |
|--------------------|---|------------------------|
| Outstanding | Compelling, robust, fully evidenced description | 9-10 |
| Strong | Very good story with strong evidence | 7-8 |
| Adequate | Good, well evidenced description | 5-6 |
| Limited | Some weak areas, would have benefited from more evidence | 3-4 |
| Weak | Unconvincing, weakly evidenced description | 1-2 |

How long do you want entries to be?

350-450 words per section. There are three sections per entry.

Is supporting material allowed?

Yes, absolutely - the judges want to see supporting material. You can include images, branding, charts and graphs in your application; these do not count towards the word limit.

Who are the judges?

We have a panel of experienced, knowledgeable and recognised leaders from the reward and benefits industry who will be announced in early May.

When will the shortlist be announced?

The shortlist will be announced in August at rg.co/enexawards.

When will the winners be announced?

The winners will be announced at the **Awards Ceremony on 16th October 2019**.

Where can I find details of last year's winners?

Details of last year's winners can be found in our Success Stories magazine: rg.co/successstories.

How much does it cost to attend the event?

We'd like to invite everyone who makes the shortlist to attend the Awards Ceremony with **two complimentary tickets** (worth £225 each).

If my company is shortlisted, will I be able to request more than two tickets?

Yes, there will be a limited number of tables and individual seats available to be purchased on a first-come, first-served basis. Details will be shared with you once the shortlist has been finalised.